

**Rockville Environment Commission
Draft Agenda - 2018 Planning Retreat
Thursday, January 4, 2018**

6:00 a.m. - 9:30 p.m.

Rockville City Hall – Mayor and Council Chambers

Retreat Purposes:

- Identify strategic goals, activities and priorities for 2018
- Adjust organization as needed

6:00	1. Set-up, Dinner and Networking	<i>All</i>
6:30	2. Call to Order a. Review of retreat agenda b. Approval of December minutes	<i>Chair Becker</i>
6:40	3. Introduction - Purpose and ground rules - Review of Commission charter & role - 2016-2017 Accomplishments - 2018 Calendar Preview	<i>Erica Shingara, EMD</i>
7:00	4. 2018 Work Plan- Brainstorm - Presentation and discussion of Commission survey results for 2018 activities and events, coordination with City initiatives, identification of potential new initiatives	<i>Erica Shingara, EMD</i>
7:30	5. Break	
7:40	6. 2018 Work Plan- Prioritization Discussion - Prioritize 2018 goals, activities, events and initiatives	<i>All</i>
8:40	7. Commission Organization - Discuss modifications for efficiency and effectiveness (training, committees, meeting schedule, agenda structure, chair term, compliance with MD Open Meeting Act, etc.)	<i>All</i>
9:20	8. Wrap-up - Next steps	<i>Chair Becker</i>
9:30	9. Adjourn	

General information

- The next regular meeting of the Commission is tentatively scheduled for 7:00 pm on Thursday, February 1, 2018 at Black-Eyed Susan Conference Room, Rockville City Hall, 111 Maryland Avenue, Rockville Maryland. The public is invited to attend.
- For past and upcoming meeting agendas, meeting minutes, or additional information, see the Commission’s website at: www.rockvillemd.gov/boardscommissions/ec
- Any individuals with disabilities who would require assistance to attend this meeting, or who have questions about accessibility may contact the ADA Coordinator at 240-314-8100 or TDD 240-314-813