



**Board of Supervisors of Elections
Minutes
Diamondback Terrapin Conference Room
Tuesday, January 24, 2017 at 6:30 PM**

Boardmembers Present: Chair Lois Neuman, Graham Johnson, Carol Millman, Stephen Weiner

Absent: Melissa Jackowski

City Staff Present: City Clerk/Director of Council Operations Kathleen Conway, Deputy City Clerk Sara Taylor-Ferrell, City Attorney Debra Daniel, Sr. Assistant City Attorney Jodi Schulz

Convene and Welcome

Convened meeting at 6:34 PM and Chair Neuman welcomed all those present.

Approval of Minutes

Motion: to approve the minutes of February 11, 2016 as amended

Moved by Boardmember Johnson, seconded by Boardmember Weiner and approved unanimously.

Motion: to approve the minutes of March 10, 2016 as amended

Moved by Boardmember Johnson, seconded by Boardmember Weiner and approved unanimously.

Motion: to approve the minutes of December 1, 2016 as amended

Moved by Boardmember Johnson and seconded by Boardmember Weiner and approved unanimously.

Motion: to approve the minutes of December 15, 2016 as amended

Moved by Boardmember Johnson, seconded by Boardmember Weiner and approved unanimously.

Old/New Business

Motion: to approve the letter dated December 15, 2016 to Patrick Schoof regarding his amended Initial Post-Election Campaign Fund Report and Annual Campaign Fund Report

Moved by Boardmember Johnson, seconded by Boardmember Weiner and approved unanimously.

Questions to the Board

The Board reviewed an email dated January 6, 2017, from Richard Montgomery student Sirapob Sathiennukul regarding lowering the voting age.

The Board directed staff to draft note acknowledging and thanking the student for comments for Chair Neuman's signature. Ms. Conway will contact the school for contact and to also help develop the relationship.

The Board reviewed a letter dated December 23, 2016, from Sima Osdoby regarding a deficiency on her Annual Report submitted on November 3, 2016.

Motion: Board directed legal to draft letter of response to Ms. Osdoby that the funds received from Team Rockville on January 13, 2016, in the amount of \$98.55, must be transferred back into the campaign funds and file an amended Annual Report 12 days from the when the letter is mailed.

Moved by Boardmember Weiner, seconded by Boardmember Johnson and approved unanimously.

The Board reviewed the email dated December 28, 2016, from Paul O'Brien and Mark Pierzchala regarding his outstanding obligation and loan forgiveness.

Motion: Board directed staff to have candidate Pierzchala and/or Paul O'Brien treasurer to come in and initial the Annual Report of column 36; Schedule 3 to change \$10,000 to zero.

Moved by Boardmember Weiner, seconded by Boardmember Johnson and approved unanimously.

Forum Planning

Motion: to cancel the Campaign Fund Report Forum, pending review of the survey results

Moved by Boardmember Johnson, seconded by Boardmember Weiner and approved unanimously

Old/New Business

Review of Amended Campaign Fund Reports

Motion: to direct staff to send letter to Patrick Schoof that the Board has reviewed and accepted his amended Initial Post-Election and Annual Report

Moved by Boardmember Johnson, seconded by Boardmember Weiner and approved unanimously.

Motion: to accept Brigitta Mullican's amended Annual Report received on November 9, 2016

Moved by Boardmember Johnson, seconded by Boardmember Weiner and approved unanimously.

Chair Neuman read letter of resignation from Boardmember Carol Millman received and dated January 24, 2017.

The Board thanked Carol Millman for her service on the Board and thanked her for job well done.

Future Meetings

Tuesday, February 28, 2017; 6:00 PM

Tuesday, March 28, 2017 - Municipalities Forum; 6:30 - 9:00 PM

Adjournment

The meeting adjourned at 8:40 PM.

Motion: to adjourn

Motion to adjourn was made by Boardmember Millman, seconded by Boardmember Johnson and approved unanimously.