



**Board of Supervisors of Elections
Minutes
Diamondback Terrapin Conference Room
Tuesday, February 27, 2018 at 6:00 PM**

Boardmembers Present: Chair Lois Neuman, Sabrina Dawson, Graham Johnson, Melissa Jackowski, and Stephen Weiner

City Staff Present : City Clerk/Director of Council Operations Kathleen Conway, Executive Assistant Mary Grace Sabol, Deputy City Clerk Sara Taylor-Ferrell, City Attorney Debra Daniel and Sr. Assistant City Attorney Jodi Schulz

Convene and Welcome

Chair Neuman convened the meeting at 6:00 PM and welcomed all those present.

Approval of Minutes

The minutes for January 23, 2018 were tabled and will be brought back at a later meeting.

Questions to the Board

There were no questions to the Board.

Ms. Conway distributed a handout from the Metropolitan Washington Council of Governments regarding the regional conference in April, and asked if anyone from the Board would be interested attending, if so there would be funding available.

Discussion on Board of Supervisors of Elections February 26 Follow-up Presentation

Chair Neuman thanked the Board for attending the meeting. She confirmed the following items from the Mayor and Council to bring back at the Mayor and Council April 19 meeting: cost update; communications plan; and plans regarding voting centers.

Chair Neuman indicated the Mayor and Council would like to see the cost estimates in the communications plan with number of pages; black/white; color; and postage.

Boardmembers Dawson and Jackowski will work with staff on the communications plan.

The City Attorney's office will work on the review of City Code Chapter 8 "Elections" for discussion at their next meeting on March 13 for changes regarding code for Vote by Mail.

Chair Neuman reviewed the status of the Campaign Fund Report and indicated that she recommends the board stay with the old forms with modifications.

Boardmember Jackowski indicated that the Board had done some work on the forms and was waiting for answers back from Gaithersburg to repurpose use of their form and circle back with the vendor for pricing.

Old/New Business

Chair Neuman brought up the request from Randy Alton at the meeting on February 26, he would like to see staggered terms; student representative; and 17-year-olds vote.

The Board would like to see more research on 17-year-old voting and suggested not to address the issue at this time.

Future Meetings

Tuesday, March 13, 2018 - BSE Meeting - (6:00-8:00 p.m.)

Thursday, March 22, 2018 -BSE Meeting - (6:00-8:00 p.m.)

Tuesday, March 27, 2018- BSE Meeting - (6:00-8:00 p.m.)

Monday, April 9, 2018 - Mayor and Council Meeting - (7:00 p.m.)

Tuesday, April 24, 2018 – BSE Meeting – (6:00-8:00 p.m.)

Adjournment

The meeting adjourned at 7:42 PM.

Motion: to adjourn

Moved by Boardmember Johnson, seconded by Boardmember Weiner and approved unanimously.