



CITY OF ROCKVILLE - Department of Recreation and Parks

2017 GARDEN PLOT MAP

Plots available for use: April 1, 2017 through November 12, 2017

Woottons Mill Park located on Hurley Avenue in Rockville, Maryland

Grid of 180 garden plots numbered 1 to 180. Includes a 'Parking Lot' label at the bottom left and 'Tennis Courts' label on the right side.

Fee: \$80 per plot base rate / \$55 for Incorporated City of Rockville residents (proof of residency required)
= marked organic disposal area = water source

Plot Number/s: _____

Name: _____

Mailing Address (include Zip Code): _____

Print E-Mail Address: _____

Daytime Phone Number: _____

I have read and agree to abide by the rules and guidelines of the garden plot program. I understand that if I am unable or unwilling to maintain my plot that I must notify the office immediately. I understand that I will forfeit my plot with no refund if rules and guidelines are violated. I agree to abide by all date deadlines. I understand that it is my responsibility to ensure this form is received and processed by the Glenview Mansion office located at 603 Edmonston Drive, Rockville, MD 20851. Phone: 240-314-8660. Signature _____ Date _____

To register: fill out the registration form completely. You may call 240-314-8660 to choose from remaining plots. Once assigned a plot or plots, you may

- o Fax to 240-314-8669
• E-mail to nbelice@rockvillemd.gov
• Drop off Mon.-Fri. only- 8:30am-12n or 2pm-4pm at:
Rockville Civic Center Park
Glenview Mansion Office
603 Edmonston Drive
Rockville, MD 20851

After submitting your registration form:

If paying by credit card(MC or Visa only), you must call 240-314-8660 to provide payment information.

If paying by check, make check payable to "City of Rockville." Plots are not held. Immediate payment is required. Plots are not secure until the registration and payment process is complete. Cash is accepted in-person only. Plots are on a first-come, first-served basis only. Once payment is received and processed, there will be no refunds issued. It is your responsibility to ensure that your registration form and payment have been received and processed. Call 240-314-8660.

REGISTRATION:

Renewals must be *received* by close of business Wednesday, January 25, 2017. Adding or changing will be accepted as a new registration.

Open registration begins Wednesday, February 1, 2017.
To register:

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- E-mail to nbelice@rockvillemd.gov
- Drop off at:

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603 Edmonston Drive
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Mon.-Fri. only- 8:30am-12n or 2pm-4pm

You must call MC or Visa credit card payment information in to 240-314-8660 to complete the registration process. Plots are not held without immediate payment and plots are not secured until payment is complete.

Cash is accepted in-person only. Plots may not be held and are on a first-come, first-served basis only.

Once payment is received and processed, there will be no refunds issued.

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GENERAL:

- Rates: \$80 base; \$55 for Incorporated City of Rockville residents
- Program begins April 1, 2017.
- Plot numbers will be marked with a small utility flag. If you plant the incorrect plot, you must move to your assigned plot.
- Only annual plants are permitted, as this is not a year-round program. Tall plants and vines may not be positioned to interfere with other plots/pathways.
- Chemicals/weed killers are allowed, but please use caution when near neighboring plots.
- Program ends on November 12, 2017.
- Garden at your own risk. The City of Rockville does not assume responsibility for any loss or damage to personal property, plants or produce at the garden plot area. Should you observe illegal activities, theft, malicious damage, etc., please contact the City of Rockville Police at 240-314-8900 at the time the offense occurs.

MAINTENANCE:

- Access available sunrise to sunset
- Parking lot available. Do not park in front of the dumpster. Do not drive into the park (violation punishable by \$200 fine per Sec. 14-53 Sub(b)).
- Gardeners are responsible to bring all supplies including fencing, hoses, and tools.
- High fencing is recommended due to wildlife(deer). If using plastic deer fencing, it must be used more than 3 feet from the ground and must measure $\frac{3}{4}$ square in diameter or larger. Metal fencing may be used at ground level.
- Weed control-black cloth or heavy dark plastic is highly recommended. Ground cover must be secured to the earth with garden staples or similar method. Bricks, rocks and large sticks are prohibited. Newspaper ground cover is strictly prohibited. Gardeners are responsible to maintain weeds in the pathways surrounding their plot.
- There are six water spigots throughout the garden plot area. Gardeners need to purchase a splitter so that multiple people can access the water at the same time. If you do not have a splitter, please limit your use to 15 minutes so others may have access.
- Due to safety issues, you may not leave your hose strung through the pathways. Please pull your hose back into your plot after use or bury the hose along the edge of the pathway.
- Wood chips will be provided throughout the season. There is no set schedule for restocking the wood chips, but as soon as the wood chips appears, gardeners may help themselves to use the wood chips in pathways, plots and around water spigots.
- There will be six locations around the border of the garden plot program to dispose of organic materials and rocks. A dumpster will be available in the parking lot area, as well, when using the dumpster the lid must be able to close. Do not overfill.
- If, at any time, you are unable to maintain the plot, you must contact the office at 240-314-8660 so that we may offer the plot to others. No refunds will be issued.