



LINCOLN PARK COMMUNITY CENTER

INDOOR FACILITY RENTAL APPLICATION

City of Rockville • 357 Frederick Avenue Rockville, MD 20850 • 240-314-8780 • www.rockvillemd.gov

Area(s) Requested (Please Check all that apply)

- MPR, Kitchen (additional fees apply), Gym, Library

Today's Date:

Name:

Company Name:

Address:

City: St: Zip:

Home Phone: WorkPhone:

Cell: Email:

Event/Activity:

Date Requested: Alternative Date:

Time Requested (include set up and clean up):

Expected attendance (#'s):

Will Food/beverages be available? Yes No (Alcohol is Prohibited)

Equipment Requested: Need use of kitchen? Yes No (additional fee)

Security Deposits, will be returned within 2 weeks, if no damages have occurred during rental

Applicant Signature: Date:

For Office Use Only: Rental#, Community Group, Private Res/Bus, Other, Rental, Security Deposit, Extra Fees, Total Due, SD Amount Returned, Date SD Returned, Rental Completed by, Staff Initials