



**Board of Supervisors of Elections
Minutes
Blue Crab Conference Room
WebEx Board Meeting
February 16, 2023
6:00 PM**

Boardmembers Present: Robert Kurnick, Stephen Fisher, and Linda Silversmith

Absent: Joe Williams

Staff: City Clerk/Director of Council Operations Sara Taylor-Ferrell, and Executive Assistant Judy Penny

Convene and Welcome

Chair Kurnick convened the meeting at 6:02 and welcomed all those in attendance.

Approval of Minutes

Motion: To approve the minutes of January 19, 2023 as submitted.

Moved by Boardmember Fisher, seconded by Boardmember Silversmith, and approved unanimously.

Questions to the Board

City Clerk/Director of Council Operations Sara Taylor-Ferrell reported that there were no questions for the Board.

2023 City of Rockville Municipal Election Plan

Chair Kurnick and City Clerk/Director of Council Operations have scheduled a meeting with the Montgomery County Board of Elections to review the City's request for assistance with the 2023 municipal elections. This meeting follows a letter sent by Chair Kurnick to the Maryland State Board of Elections asking for assistance with the 2023 election.

Follow up with Mayor and Council on February 27, 2023

Chair Kurnick reviewed the list of recommendations presented to the Mayor and Council at their October 24, 2022 meeting and reported that additional guidance on these recommendations will be sought from the Mayor and Council at their March 6, 2023 meeting.

Status of Nominating Petition

The Board reviewed the Candidate Nomination Petition for approval.

Motion: To approve the Petition with minor amendments to be made by City Staff.

Moved by Boardmember Fisher, seconded by Boardmember Silversmith, and approved unanimously.

Election Calendar – Translation and Key Dates

The Board reviewed and discussed key dates of the election calendar.

First Mailer to all Rockville Residents

The Board and City staff reviewed the mailing dates for the election mailers.

Outreach Events:

The Board discussed upcoming City events and the availability of Boardmembers to staff voter registration tables at those events.

Old/New Business

The board discussed the two additional recommendations that would be made to the Mayor and Council on March 6, 2023: 1) to eliminate the fourth election mailer and 2) to add a second vote center at Thomas Farm Community Center and ballot drop boxes at various locations.

Future Meetings

Thursday, March 9, 2023 – In person BSE Meeting at 6:00 pm in the Black-Eyed Susan Conference Room. Proof of vaccination and face masks will be required.

Adjournment

There being no further business, the meeting was adjourned at 7:15 p.m.

Motion: To adjourn.

Moved by Boardmember Fisher, seconded by Boardmember Silversmith, and approved unanimously.