



**Boards and Commissions Task Force
Minutes
Red Maple Conference Room
Meeting No. 11-19
Tuesday, June 4, 2019, at 6:30 PM**

Commissioners Present: Steven VanGrack, James Hedrick, Jack Kelly, Ben Parry, Anne Goodman, John Becker, Ann Herbster

Commissioners Absent: Lorraine Tarnove, Anita Powell¹

City staff: Niles Anderegg, Maryl Lou Berg, Cindy Walters, Jackie Mobley

I. Convene

Meeting convened at 7:01 p.m.

II. Minutes

May 30, 2019, Meeting 10-19 - Approved

III. Interviews

A. Councilmember Beryl L. Feinberg

Commissioners asked Councilmember Feinberg questions related to how she thought the boards and commissions could be improved. The Councilmember provide suggestions to improve training and recruitment of board and commission members. She also gave suggested changes to specific boards and commissions.

B. Mayor Bridget Donnell Newton

Commissioners asked Mayor Newton her thoughts on the boards and Commissions generally and asked follow-up questions on topics such as the role of both staff and Mayor and Council liaisons, having a chair's roundtable with the mayor and her efforts to ensure there is various types of diversity on the boards and commissions. The Mayor also gave her ideas on how to improve specific boards and commissions.

IV. Data Accumulation

¹ Commissior Powell attended the Historic District Commission Meeting

Commissioner Hedrick presented his draft document on the data collection efforts made by the task force, as well as led a discussion on his findings based on the data. Action Item: Commissioner Hedrick requested that his fellow commissioners provide feedback on his draft document.

V. Dashboard Application

Commissioner Parry provided an update on the dashboard application he created, stating that there had been very little change since the task force last met, but anticipated having a robust discussion on the dashboard at the next meeting.

VI. Guidelines and Procedures

Chair VanGrack Lead a Discussion on a couple of boards and commissions that he had been in contact with since the last meeting and that these interviews will be sent to the task force as the task force considers its recommendations regarding the guidelines and procedures

VII. Report Preparation

The Task Force Discussed its progress toward the final report and agreed to discuss it further at the next meeting.

Future Meetings

Tuesday, June 18, 2019

Black-Eyed Susan conference room (3rd floor)

Tuesday, July 16, 2019

Red Maple conference room (2nd floor)

Tuesday, July 23, 2019

Black-Eyed Susan conference room (3rd floor)

Tuesday, July 30, 2019

Diamondback conference room (3rd floor)

Adjournment

With no further business to discuss, the meeting adjourned at 8:15 p.m.