



**Charter Review Commission  
Minutes  
WebEx Board Meeting  
January 5, 2021 7:00 PM**

**Members Present:** Chair Fred Evans, and members John Becker, David Gottesman, Harold Hodges, Jack Kelly, Krishna Kumar, Robert Kurnick, Anita Powell, Judy Rudolph, Izola Shaw, Robert Wright. Marissa Valeri was absent.

**Staff Present:** Acting City Attorney Cynthia Walters, City Clerk/Director of Council Operations Sara Taylor-Ferrell, and Director of Communications Marylou Berg. City Manager Management Assistant Melissa Wiak was absent.

**Welcome**

City Clerk/Director of Council Operations Sara Taylor-Ferrell opened the meeting via WebEx at 7:00 p.m.

Chair Evans welcomed all those present.

**Approval of Minutes**

**Motion:** to approve the minutes from the December 16, 2020 Charter Review Commission meeting.

Moved by Commissioner Kelly, seconded by Commissioner Wright and approved unanimously.

**I. Review of Scope and Work Assignments of Teams**

Commissioner Rudolph grouped together the items that were discussed at the first meeting. Since there were too many items to have a subgroup for each, she did a first draft of possible groupings. She shared the information with staff and the chair in order to be consistent with Open Meetings Act. She asked for clarification if this is necessary.

Commissioner Wright stated that sharing information via e-mail is fine, but it is not allowed to resolve information.

Commissioners Wright had shared a variation in advance of the meeting.

Discussion of work assignments and makeup of subgroup teams included:

- Work groups will be no larger than three or four to ensure productivity and ensure that all groups have equal workload. Roles will be assigned to each group member
- Each board member will identify their top three preferences for which group they would like to serve
- Ideas for groups included franchise enlargement, racial equity and inclusion, increasing voter turnout

Commissioners Rudolph, Shaw and Wright will work together offline to finalize the group topics. They will send the group topics to Chair Evans.

## **II. Additional Topics**

Commissioner Kurnick will not serve on just one group. As the ex officio member from the Board of Supervisors of Elections, will offer his expertise to all groups.

Acting City Attorney Walters discussed that she would do research for the board to assist them with their work. She will also provide a confidential memo with information about open meetings and other topics requested by the board. She also clarified that the meeting is recorded and open to the public in order to comply with the Open Meetings Act.

## **III. Discussion – Timelines from which Charter Review Commission (Teams) should report on assignments**

The group discussed how much documentation should be produced as part of the final recommendations.

### **Future Meetings**

Tuesday, January 19, 2021 – 7:00 p.m.

Tuesday, February 2, 2021 – 7:00 p.m.

Tuesday, February 16, 2021 – 7:00 p.m.

### **Adjournment**

There being no further business, the meeting adjourned at 8:08 p.m.

**Motion:** to adjourn.

Moved by Commissioner Gottesman, seconded by Commissioner Kumar and approved unanimously.