



Compensation Commission

Meeting Minutes

Meeting Date: Wednesday, February 8, 2023

Meeting Time: 6:00-7:30 p.m.

Community may join the audio conference by dialing 1-408-418-9388

Meeting Number (access code): 2632 682 2888

Password: COMP2823

I. Convene

City Clerk, Director of Council Operations, Sara Taylor Ferrell convened the meeting at 6:09 pm. City Clerk Taylor-Ferrell had all commissioners and staff introduce themselves.

Meeting Attendees:

Commissioners: John Becker, Kavita Dawson, Paul Newman, William Spagnuolo, Marc Weinshenker

City Staff: Senior Assistant City Attorney Leela Fireside, City Clerk Director of Council Operations Sara Taylor-Ferrell, Deputy City Clerk Danny Winborne

II. Selection of Chair

- Commissioner Dawson nominated Commissioner Becker. Commissioner respectfully declined the nomination.
- Commissioner Dawson nominated Commissioner Newman. Commissioner Newman respectfully declined the nomination.
- Commissioner Dawson nominated Commissioner Spagnuolo. Commissioner Spagnuolo accepted the nomination

Motion: Commissioner Kavita Dawson moved the nomination of Commissioner William Spagnuolo as Chair of the 2023 Compensation Commission.

RESULT: APPROVED [4-0-1]

MOVER: Kavita Dawson, Commissioner

SECONDER: Paul Newman, Commissioner

IN FAVOR: Commissioner Becker, Commissioner Dawson, Commissioner Newman, Commissioner Weinshenker

ABSTAINED: Commissioner Spagnuolo

III. Overview of the Purpose of the Commission

Director Taylor-Ferrell provided the purpose of the Compensation Commission. She referred to City ordinance 01-23 that established the 2023 Compensation Commission, which defines its purpose and mission, dates, and deliverables.

IV. Compensation Commission Report

- The report is due to the Mayor and Council by June 30, 2023.

V. Discussion of possible recommendations to the Mayor and Council

- Sara and Danny will provide research of compensations for jurisdictions throughout the state and region of a comparable size to the City of Rockville, Maryland. City Clerk/ Director of Council operations also said that she would provide the updated data from the Maryland Municipal League and the API Index.
- The City Clerk/Director of Council Operations requested that all commissioners take the Maryland Open Meetings Act training within 30 days.
- No ex-parte communications are allowed across email, due to the Open Meetings Act.

VI. Next Steps – Timeline and Meeting Dates

- Attorney Fireside excused herself and left the meeting at 6:29 PM.
- The March 2023 meeting was moved to **Thursday, March 30, 2023**, to accommodate commissioners' schedules.
- The April 2023 meeting was moved to **Thursday, April 13, 2023**, to accommodate commissioners' schedules.
- The May 2023 meeting will be held on **May 10, 2023**.
- The June 2023 meeting will be held on **June 14, 2023**.
- All Compensation Commission meeting will **start at 5:30 PM and end at 7:00 PM**.
- The Compensation Commission collectively decided to hold meeting in-person at Rockville City Hall; however, virtual hybrid meeting attendance will be made available for commissioners who may not be able to attend a meeting in person.
- The commission requested additional documents from the 2019 Compensation Commission. The City Clerk/Director of Council Operations said she would provide by the end of the week.

VII. Adjournment

Commissioner Paul Newman moved to adjourn the meeting at 6:49 PM

RESULT: APPROVED [UNANIMOUS]

MOVER: Paul Newman, Commissioner

SECONDER: Marc Weinshenker, Commissioner

IN FAVOR: Commissioner Becker, Commissioner Dawson, Commissioner Newman, Commissioner Spagnuolo, Commissioner Weinshenker