



**Traffic and Transportation Commission  
Minutes  
WebEx Meeting No. 02-21  
Tuesday, February 23, 2021 at 7:00 PM**

*Commissioners Present:* Jude Abanulo, Hua “Bill” He, Alan Kaplan, Kathleen Kleinmann, Matthew Perkins, Marc Plante, Mike Stein, Shui-Ying Wong

*City Staff:* Emad Elshafei, Alyssa Roff, Faramarz Mokhtari, Andrew Luetkemeier, Craig Simoneau, Daniel Seo

*Guests:* Judith Rudolph, Bridget Newton, David Myles

**1. General Announcements, Introduction of Guests and Public Comment Period**

- a. Commissioner Stein called the meeting to order at 7:02 p.m.
- b. Attendees introduced themselves.

**2. The Comprehensive Transportation Review (CTR) – Staff Presentation**

- a. Mr. Faramarz Mokhtari, City’s Senior Transportation Planner, provided an overview of the CTR including its background and review processes.

**3. The Guidelines for Neighborhood Traffic Management– Staff Presentation**

- a. Ms. Alyssa Roff, City’s Senior Transportation Planner, presented the summary of the Guidelines for Neighborhood Traffic Management including criteria for speed control and traffic diversions.

**4. Goals/Focus Area for Commission in 2021 – Commission Discussion**

- a. The Commission discussed its goals and focus areas in 2021.
- b. The Commission expressed its interest in reviewing the City’s Resolution regarding the Commission’s responsibilities to see if it needs to be updated.
- c. The Commission discussed having quarterly meetings with the Rockville Bike Advisory Committee and the Rockville Pedestrian Advocacy Committee.

**5. Review and Approve January Meeting Minutes**

- a. The Commission reviewed and approved the January Meeting Minutes.

**6. Staff Report and Updates**

- a. Staff provided the Monthly Report.

**7. Additional Items/Discussion**

- a. Commissioner Plante appreciated City’s responses to the speeding concerns in Hungerford Neighborhood.

The meeting was adjourned at 8:41 p.m.