



**ROCKVILLE HUMAN RIGHTS COMMISSION
MEETING MINUTES**

Cisco WebEx Conference
Wednesday, February 24, 2021
7:30 p.m.

Members Present: Courtney Proctor, Chair; Andrew Lin, Vice Chair;
Gabrielle Zwi; Delenia McIver; and Oyebisi Olatoye

Liaison Present: Janet Kelly

Guests Present: Jeannie Shen and Connor Lee

I. Call to Order

The meeting was called to order at 7:34 p.m.

II. Welcoming of Guest — The HRC made introductions and welcomed guests.

III. Adoption of Meeting Agenda

The HRC unanimously adopted the meeting agenda and the December meeting minutes.

IV. Chair's Report

A. Administrative Updates

Chair Proctor informed everyone that she had not received any updates regarding the status of pending HRC applications. The number of vacancies remains at four.

B. Advisory Activities

BCTF Report Response — Chair Proctor indicated that she received a response from the City Clerk, but plans to follow up with her for clarity and to determine next steps.

V. Staff Liaison's Report

A. Community Survey

Liaison Kelly thanked Vice Chair Lin and Commissioner Zwi for their assistance on the survey project. The final draft will be presented to the Mayor & Council during their March 1st meeting. They may request changes. The final version of the survey will be set up using Survey Monkey. The HRC will receive its own license to use the platform. Liaison Kelly will determine whether that includes having access for future projects.

B. Student Ambassador Pride Project

A week prior to Rockville Pride, the City will publish a series of Instagram posts, which will include event promotion and relevant LGBTQ+ information. Liaison Kelly has contacted student ambassadors to determine their interest in participating. The deadline for proposed content is April 23rd.

C. City Accolades

The City of Rockville has been deemed the 7th most diverse city in the United States. This is based on a WalletHub survey. Chair Proctor requested statistics regarding the diversity of the City's boards and commissions. Liaison Kelly will follow up with the most recent information.

VI. Committee Reports

A. Diversity & Inclusion Initiative

On February 10th, there was another planning meeting with participants to discuss their projects. More specific project information was provided during the meeting and later emailed. That included the project scope and duration as well as information regarding who may participate. The start and end dates for all projects are March 15th and June 18th, respectively. The project debriefing will be June 23rd during the HRC meeting. Project proposals are due today. Once proposals have been reviewed, the committee will follow up with participants.

B. Multimedia Scholarship Competition

Chair Proctor encouraged everyone to continue promoting the competition and requested assistance recruiting additional review panel members. Connor Lee stated that he knows someone who may be interested.

C. Rockville Pride

The event will be Saturday, June 26th at or around 2:00 p.m. The theme is Choose Love. The committee is currently seeking performers; panelists for the table talk discussions, which will include four to six small groups; and someone to conduct DIY presentations, perhaps for face painting, balloon tying, or some other activity. Since a final decision regarding the type of event has not been made, Chair Proctor requested estimates for a virtual, partially in-person, and in-person event. Commissioner Olatoye questioned how planning would progress without knowing the manner of presentation. Liaison Kelly suggested proceeding as if planning a virtual event.

VII. Old Business

There were no old business items.

VIII. New Business

There were no new business items.

IX. Announcements

Commissioner Zwi presented information regarding the HRC's Student Ambassador Program to the CAC, and the CAC has decided to create its own student ambassador program. Liaison Kelly mentioned that there have been some discussions about creating one student ambassador program for all boards and commissions.

X. Adjournment

The meeting was adjourned at 8:32 p.m.