



**Board of Supervisors of Elections
Minutes
Diamondback Conference Room
Tuesday, March 12, 2019 6:00 P.M.**

Boardmembers Present: Chair Lois Neuman, Graham Johnson, Stephen Weiner, Robert Kurnick

City Staff Present: City Attorney Debra Daniel, Sr. Assistant City Attorney Jodi Schulz, City Clerk/Director of Council Operations Sara Taylor-Ferrell, Deputy City Clerk Niles Anderegg, Election Specialist Judy Penny, Director of Communications Marylou Berg, IT End User Services Manager Janet Hare

Convene and Welcome

Chair Neuman convened meeting at 6:05 p.m. and welcomed all those present.

Approval of Minutes

Motion: Minutes for February 28, 2019 were tabled to be reviewed at the next meeting.

Moved by Boardmember Johnson, seconded by Boardmember Weiner, and approved unanimously.

Questions to the Board

The Board was presented with a draft letter for the Mayor and Council regarding the status of the 2019 Election for edits and comments.

The Board instructed staff to come back with edits to the Mayor and Council letter regarding the status of the 2019 election.

Motion: to accept the draft letter as amended.

Moved by Boardmember Johnson, seconded by Boardmember Weiner, and approved unanimously.

Review of Annual Campaign Finance Reports

The Board watched and offered comments at a presentation of the electronic version of the Campaign Finance Reports. Additional edits will be made and reviewed.

2019 Election Update

The Board received an update on the Communication activities and plan. The first postcard mailer was sent to approximately twenty-six thousand homes to notify of vote by mail, request to check address, encourage to register to vote, and provide election website address.

The Board will continue to work on the Candidate Information Election Packet and will forward their edits and comments to staff. The staff will distribute updated packets at the April 2 meeting for final edits and comments. The final Candidate Information Election Packet will be available for pick up at City Hall starting May 1.

The Board and staff will continue to work on selected Frequently Asked Questions for posting on the City Website.

Old/New Business

There was no old/new business.

Future Meeting

April 23, 2019 – BSE Meeting (8:00 a.m. – 10:00 a.m.)

May 14, 2019 - BSE Meeting (6:00 p.m. – 8:00 p.m.)

Adjournment

There being no further business, the meeting adjourned at 8:50 PM.

Motion: to adjourn.

Motion to adjourn was made by Boardmember Johnson seconded by Boardmember Weiner, and approved unanimously.