



Compensation Commission

Meeting Minutes

**Meeting held: Thursday, April 13, 2023
5:30-7:00 p.m.**

**In-Person / WebEx
City Hall, 111 Maryland Avenue
Black-Eyed Susan**

- **Convene**

Commissioners in attendance: Chair William Spagnuolo, Commissioner John Becker, Commissioner Kavita Dawson, Commissioner Paul Newman, Commissioner Marc Weinshenker

City staff: Deputy City Clerk Danny Winborne, City Clerk Executive Assistant Judy Penny

The meeting was convened at 5:37 pm.

- **Approval of Minutes- March 30, 2023**

Motion: Commissioner John Becker moved to approve the minutes from the March 30, 2023, Compensation Commission meeting, with corrections.

RESULT: APPROVED [UNANIMOUS]

MOVER: John Becker, Commissioner

SECONDER: William Spagnuolo, Chair

IN FAVOR: Chair Spagnuolo, Commissioner Becker, Commissioner Dawson, Commissioner Newman, Commissioner Weinshenker

- **Actions and follow-up**

The Commissioners were provided with:

- A copy of the full email from Finance with the Mayor and Council Compensation History from FY19 – FY24, as well as a copy of Commissioner Newman's excel worksheets were handed out.

- A soft copy of Commissioner Newman’s excel worksheet emailed to the Commission on the April 14, 2023.
- **Communications – Draft Questions - Outreach to the Public**
 - The commission reviewed and discussed questions for the Mayor and Council survey interviews as well as the for the Community Outreach survey.
 - The commission came up with 7 questions for the Mayor and Council interview and 2 survey questions (1 A and B) for the community.
- **Mayor and Council Interviews Schedule & Questions**
 - All Councilmember interviews are scheduled. The Interview with Mayor Newton will be scheduled as soon as possible.
- **Next Steps**
 - There was request for Finance to validate the information in the table provided with the Mayor and Council Compensation figures from FY21.
 - The City Clerk will provide the commissioners with a copy of the City of Rockville Travel Policy.
 - The Commission agreed to meet to approve the Mayor and Council Survey questions and the Community survey questions on April 19, 2023, at 5:30 PM.
 - The Compensation Commission will hold its regular meeting from 6:00 PM – 7:00 PM, on May 11, 2023.
 - After verification, The Community Survey Outreach Session will be scheduled for Thursday, May 11, 2023, at 7:00 PM – 8:00 PM.
 - The next meeting of the Compensation Commission is scheduled for May 24, 2023, from 5:30 PM – 7:00 PM.
- **Adjournment**

There being no further business, the meeting adjourned at 7:00 PM.

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| | RESULT: APPROVED [UNANIMOUS] |
| MOVER: | Kavita Dawson, Commissioner |
| SECONDER: | William Spagnuolo, Commissioner |
| IN FAVOR: | Chair Spagnuolo, Commissioner Becker, Commissioner Dawson, Commissioner Newman, Commissioner Weinshenker |