

**Recreation and Parks Advisory Board  
Rockville Senior Center  
April 23, 2020  
Board Meeting Minutes**

**PRESENT:** Board Members: Chip Boylan, Tom Lynch, George Sushinsky, Bob Taylor, Stephanie Pankiewicz, Maryann Kearns, Dirk Whatley, Eder Martinez, Rob Harriman  
Staff: Tim Chesnutt, Karla Sheehi  
M&C Liaison: Mark Pierzchala

**Meeting commencement: 7:02 pm**

**Re: Approval of February Minutes**

The minutes were approved as amended.

**Re: Citizens Forum**

No citizens were in attendance.

**Re: Staff Reports**

- **R&P Strategic Master Plan**  
Mayor and Council asked that the next steps to the Master Plan draft be to share with Recreation and Parks Advisory Board, Planning Commission, Environment Commission, Senior Citizens Commission, Cultural Arts Commission, Human Services Advisory Commission and ask request comments and input from their board members by end of May.
- **Community Services Vacancy**  
Carlos Aparicio, Manager for Community Services, resigned from Recreation and Parks. His last day will be April 24, 2020. His position has been posted by Human Resources.
- **White Tailed Deer**  
This agenda is scheduled to be presented to Mayor and Council on June 1, 2020.
- **Kids to Park Proclamation**  
The Kids to Park Proclamation is being presented by Mayor and Council on May 11, 2020.
- **Recreation and Parks Part Time Temp Staff Pay**  
Mayor and Council have been gracious to continue paying our part time temp staff through May 24, 2020 during COVID-19 stay at home mandate.
- **Meal Services to Seniors and Families in need during COVID-19**  
The **Senior Center** Meals are being distributed on Wednesdays, 170 boxes of 7 meals each week. This has doubled in number since March 18, 2020.  
**Community Services** has disseminated 269 meals as of today. They have also provided diapers and formulas for several families.
- **Hometown Holidays has been cancelled**

Due to COVID-19 Hometown Holidays has been cancelled.

Special Events is working on 'Festing in Place' – A Virtual Hometown Holidays and Memorial Day Ceremony and Parade. Activities includes a Hometown Music Mile where the community is encouraged to get out and walk or run and mile while listening to bands from past HTHs, virtual concerts, and promoting Rockville restaurants who are offering carry-out, curbside pick-up and delivery. The Mayor and Council will record a message for Memorial Day and the community is encouraged to have their own Memorial Day Parade in their house, yard of driveway or put up some patriotic decorations

- **RedGate Planning**

On April 15, 2020 a proposed process on how to design RedGate was sent to the City Manager. Mayor and Council have given some direction on the next steps.

- **Recreation and Parks Summer Planning**

Recreation and Parks has held off cancelling Summer programs as far as possible, as we wait to see what the governor's direction for Maryland will be.

- **FY 2021 Budget**

Mayor and Council will discuss the FY21 budget on April 27. There will be changes and revisions to the proposed budget to reflect cuts. Mayor and Council's goal is to restructure the budget so as not to lay off staff.

### **Re: Subcommittee Reports**

a) **Community Centers and Parks** – None

b) **Glenview Mansion** - None

c) **Recreation and Parks Foundation** – (Chip)

The Annual Golf Classic has been affected by COVID-19, and therefore moved to August 31, 2020. The Suds and Soles 5k race originally scheduled for June 20 is cancelled due to concerns over the COVID-19 public health pandemic

d) **Swim & Fitness Center** – (Bob)

Staff have scheduled a virtual meeting with the sub-committee to discuss plans for re-opening the facility.

e) **Sports and Fitness** – None

f) **RedGate Park** – (George)

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### **Re: Old Business/New Business**

- **Old Business**

**Chair nomination/appointment**

George inquired as to whether we had any members volunteer for nomination, Karla confirmed we did not have any volunteers. Stephanie asked for a briefing of the duties and role of The Chair. Tim advised that the Chair has support from Recreation and Parks staff as well as members of the board. Stephanie formally volunteered to be a nominee. She was the only member on the ballot. Tim suggested that all board members send their vote to Karla, by Monday April 27 with their vote.

All votes came in by Monday April 27, at which time Karla announced that Stephanie Pankiewicz was the new Recreation and Parks Advisory Board Chair.

**The Deer Culling Program memo** drafted by George is ready to send out. George wanted to get a consensus to do so. It was agreed that George go ahead and send it out.

**Roundup issue:** George inquired with the board as to what their position was on this topic. A recent publishing indicated that Roundup has been banned from use on ballfields and playgrounds. The question was raised as to whether this include Montgomery County? Further research will be done by the board for follow up.

- **Council Report:**

The King Farm Farmstead RFI (Request for Information)

Mayor and Council gave direction to proceed with instruction to City Staff to develop a RFP, as this will be a great opportunity for The City of Rockville. It is suggested that we create a subcommittee for the King Farm Farmstead.

Karla suggested we put the KF Farmstead on the “Park Tour” list (once allowed) for members who have not toured the Farmstead to do so.

### **Re: Adjournment**

The meeting adjourned at 8:29 pm

**The next meeting:** May 28, 2020 at 7 p.m. ViaWebEx