



City of Rockville Ethics Commission

Minutes

Meeting No. 22-3

May 17, 2022

6:30 p.m.

Virtual Meeting – Webex

Commissioners Present: Eugene Thirof, Kevin Jenkins, Janice Frankle, Kevin Gash, Karyne Akhtar, Kris Dighe

City Staff: Ashley McFarland

- I. Convene
 - a. The meeting convened at 6:34 pm.

- II. Approval of Agenda
 - a. Commissioner Dighe moved that the agenda be approved with the additions to agenda. Commissioner Frankle seconded the motion. The motion was passed unanimously (6-0).

- III. Approval of Minutes April 12, 2022 meeting
 - a. Commissioner Dighe moved that the minutes be approved with amendments. Commissioner Jenkins seconded the motion. The motion was passed unanimously (6-0).

- IV. Old/New Business
 - a. Future Meeting Dates: **July 13, 2022; August 10, 2022, TBD**
 - b. 2021 Financial Disclosure cycle
 - Chair Thirof went to the Clerk's Office and reviewed the secured filing cabinet that housing the disclosures from 2019 - present.
 - All Commissioners have received forms to be reviewed and have been asked to email City Staff McFarland any needed corrections.
 - Common issues -

- The Commissioners noted issues to include: 1) individuals failed to put in their residential address; or 2) added their address in Schedule A(1)(C).
 - City Staff will reach out to IT to make suggested changes to the online forms to try and remedy these issues next year.
 - c. Review of Disclosure requirement question submitted to the Committee
 - The Ethics Commission received an inquiry related to lobbyist, lobbying in the City, and when they need to complete a financial disclosure.
 - The Commission authorized City Staff to submit a response to the request stating the following:
 - The City of Rockville does not require you to file a financial disclosure record unless you are registered as a lobbyist with the City of Rockville. Please see our [ordinance](#) for further review. If there are any further questions, please feel free to reach back out.
 - d. Ethics Commission Advertising
 - The Commission needs to think of ways to let the community know about the Ethics commission.
 - The Commission is thinking about beefing up the website.
 - The Commission could also consider conducting a training.
- V. Mayor Newton's Letter
- a. Mayor Newton sent a letter to the ethics commission announcing that she was recusing herself from a city matter than involved property connected to her husband.
- VI. Adjourn Meeting
- a. Commissioner Frankle moved to adjourn the meeting. Commissioner Dighe seconded the motion. The motion was passed unanimously (6 - 0).