



**Board of Supervisors of Elections
Minutes
Diamondback Conference Room
Tuesday, July 23, 2019 6:00 p.m.**

Closed Session Summary

Present:

Chair Lois Neuman, Boardmembers Graham Johnson, Robert Kurnick, Sofya Orlosky and Stephen Weiner.

The Board of Supervisors of Elections met in Closed Session on Tuesday, July 23, 2019, at 6:00 p.m. in the Diamondback Terrapin Conference Room, City Hall, 111 Maryland Avenue, Rockville, Maryland.

Staff:

City Attorney Debra Daniel, Senior Assistant City Attorney Jodi Schulz, City Clerk/Director of Council Operations Sara Taylor-Ferrell, Director of Communications Marylou Berg, and Election Specialist Judy Penny.

Motion: to go into Closed Session to vote on motion pursuant to Sections 3-305(b)(7) of the General Provisions Article of the Annotated Code of Maryland to consult with counsel to obtain legal advice.

Boardmember Weiner made the motion to convene in Closed Session, seconded by Boardmember Johnson, and passed unanimously.

The Board had a discussion with counsel to obtain legal advice in connection with inquiries made to the Board regarding the subject matter of possible amendments to Chapter 8 proposed by the Mayor and Council and Maryland's Anti-Hatch Act.

Action:

Action was taken by the Board to authorize staff to respond to inquiries as directed by the Board and to adjourn.

The Closed Session adjourned at 6:30 p.m.

The Board reconvened in Open Session at 6:30 p.m. and welcomed all those present.

Approval of Minutes

Motion: To approve minutes for July 11, 2019 as amended.

Moved by Boardmember Johnson, seconded by Boardmember Kurnick, and approved unanimously.

Questions to the Board

Question:

Chair Neuman asked the Board if it would be ok for her to continue to write recognition letters for staff, outside the City Clerk's Office assisting with the election process, on their behalf.

Motion: To authorize Chair Newman to write letters of recognition on behalf of the Board.

Moved by Boardmember Johnson, seconded by Boardmember Kurnick, and approved unanimously.

Boardmember Orloksy request that the Board be copied on the letters.

Work Plan – Communication

Communications will continue to post updates to Frequently Asked Questions to the City's website and prepare language for the portable banner and displays throughout the City for outreach.

A draft of the fourth election postcard will be presented to the Board for review at the August 6th meeting. This postcard will be mailed out to Rockville registered voters the week of September 16th.

Work Plan – Outreach

Ms. Penny provided the draft outline of the Board's outreach for review and comments, including the schedules for the HOA's, Community Engagements, Nursing and Senior facilities.

Staff Report

Boardmember Kurnick asked whether the names of the certified candidates could be posted to the website. City Clerk/DCC Taylor-Ferrell said the names are posted on the website in the minutes of the Board under the link of candidates.

Ms. Penny provided an update on the directional signs for the drop box location, at City Hall and announced materials will be at Rockville Libraries of Town Square and Twinbrook.

2019 Election Update

Second Candidate and Treasurer Campaign Finance Forms training is scheduled for Tuesday, July 30, 2019 from 7:00-9:00 p.m.

Old/New Business

There was no old/new business.

Future Meeting

August 6, 2019 – (8:30-10:30 a.m.)

August 22, 2019 – (6:00-8:00 p.m.)

September 6, 2019 – (7:00-9:00 p.m.)

Adjournment

There being no further business, the meeting adjourned at 7:35 p.m.

Motion: to adjourn.

Motion to adjourn was moved by Boardmember Johnson, seconded by Boardmember Orloksy,

and approved unanimously.