



City of Rockville Ethics Commission

Minutes

Meeting No. 22-6

September 7, 2022

6:30 p.m.

Virtual Meeting – Webex

Commissioners Present: Eugene Thirof, Kevin Jenkins, Kevin Gash, Janice Frankle, Beverly Clarke

City Staff: Ashley McFarland

- I. Convene
 - a. The meeting convened at 6:36 pm.
- II. Approval of Agenda
 - a. Commissioner Clarke moved that the agenda be approved. Commissioner Gash seconded the motion. The motion was passed unanimously (5-0).
- III. Approval of Minutes July 13, 2022 meeting
 - a. Commissioner Jenkins moved that the minutes be approved with amendment. Commissioner Clarke seconded the motion. The motion was passed with 4 in favor and one member abstaining.
- IV. Old/New Business
 - a. Future Meeting Dates: **November 9, December 14**
 - **A discussion was held that if there is a question or issue the Commission will convene. If not, the staff liaison will alert the Commission and determine if a meeting is necessary.**
 - b. 2021 Financial Disclosure cycle
 - City Staff McFarland provided an update on the resubmissions. There were only two outstanding as of this date and they were expected to be dropped in the mail.
 - c. 2022 Financial Disclosure cycle
 - City Staff McFarland is working with IT to create a more

automated system. There is a meeting with Montgomery County's commission and IT tomorrow.

- d. State Ethics Commission Annual submission
 - The Commission authorized City Staff McFarland to sign and submit the annual State Ethics Commission form.
 - Commissioner Clarke made the motion to authorize City Staff McFarland to complete the form. The motion was seconded by Commissioner Jenkins. The motion passed unanimously (5-0).
- V. Adjourn Meeting
- a. Commissioner Jenkins moved to adjourn the meeting. Commissioner Frankle seconded the motion. The motion was passed unanimously (5 -0).