



**Charter Review Commission
Minutes
WebEx Board Meeting
October 12, 2021 7:00 PM**

Members Present: Chair Fred Evans, and members John Becker, Harold Hodges, Jack Kelly, Sally Kram, Robert Kurnick, Kevin Owen, Izola Shaw, Marissa Valeri, and Robert Wright were present. David Gottesman and Anita Powell were absent.

Staff Present: Deputy City Attorney Cynthia Walters, City Clerk Sara Ferrell, Deputy City Clerk Danny Winborne, and Management Assistant Melissa Wiak were present.

I. Welcome

City Clerk Sara Ferrell opened the meeting via WebEx at 7:07 p.m. Chair Evans welcomed all those present.

II. Work session—Interview Questions

Discussion took place regarding the evaluation, revision, and finalization of each working group's (The Board of Supervisors of Elections, the Mayor and Council, and the Election Process/Franchise Expansion) interview questions to potential interviewees.

The Commission decided that each working group will pare down each subgroups list of questions and place them in rank order. Each working group will submit their revised set of questions to the City Clerk's Office by close of business on Tuesday, October 20, 2021. The City Clerk's Office will distribute all subgroups questions to the entire Commission for review and consideration by Thursday, October 22, 2021.

III. Approval of Minutes

Motion: to approve the minutes from the October 5, 2021 Charter Review Commission work session meeting.

Moved by Commissioner Wright seconded by Commissioner Valeri and approved unanimously.

IV. New Business

Commissioner Shaw shared a draft of a Charter Review Commission article that will appear in the January edition of *Rockville Reports*. The article is intended to garner more participation among the community regarding the proposed revisions to the City's Charter. Discussion followed. Commissioner Shaw will send the draft to Mary Lou Berg in the Office of Public Information for final review.

Several issues were brought up regarding race and gender, Commissioner Valeri proposed that the Commissioners participate in implicit bias training. City Clerk Ferrell stated she would research the cost to conduct this training. Commissioners Valeri, Kram, Shaw, and Chair Evans indicated that they would send the City Clerk a list of Individuals who could possibly conduct this training for free.

V. Future Meeting

Tuesday, October 26, 2021—7:00 p.m.

VI. Adjournment

There being no further business, the meeting adjourned at 9:31 p.m.

Motion: to adjourn.

Moved by Commissioner Owen, seconded by Commissioner Hodges, and approved unanimously.