



## **MEETING MINUTES TRANSPORTATION and MOBILITY COMMISSION**

Kathleen Kleinmann, Chair

### Commissioners

Jude Abanulo  
Emily Bailey  
Jeffrey Ganz  
Douglas Ierley

Sogand Karbalaieali  
Marc Plante  
Paul Scott  
Mike Stein

***Wednesday, October 24, 2023, at 7:00 PM***

This meeting was held virtually and recorded for public record.  
The meeting recording can be viewed online at the following link:

<https://rockvillemd.webex.com/webappng/sites/rockvillemd/recording/6ad2e25354ef103cbfef3a9fe45e9d94/playback>

### **MINUTES**

#### 1. Call to Order

##### a. Roll Call

- i. Present: Kathleen Kleinmann (Chair), Jude Abanulo, Emily Bailey, Jeffrey Ganz, Sogand Karbalaieali, Doug Ierley, Paul Scott, Mike Stein,
- ii. Absent: Marc Plante

##### b. Recognition of staff and guests

- i. Council liaison: Councilmember David Myles
- ii. Staff liaison: Bryan Barnett-Woods, Nelson Ortiz
- iii. Guests: Katie Wagner, Gorove Slade; Jason Sereno, EYA

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- c. Review and modifications of current agenda – items #2 and #3 are switched.
- d. Review of September 2023, meeting minutes

**MOTION: Sogand Karabalaieali moved to approve the September 2023, meeting minutes; SECOND: Doug Ierley seconded; DISCUSSION: Minutes were revised to indicate that the meeting was both virtual and in person; APPROVAL: Sogand Karabalaieali, Jeffrey Ganz, Kathleen Kleinmann, Paul Scott ABSTAIN: Jude Abanulo, Emily Bailey, Doug Ierley, and Mike Stein**

- e. General announcements by Chairperson and Commissioners – none
  - i. M&C meeting last night – the TMC was recognized for the hard work during the last two years.
  - ii. CM Myles – keep it up.

## 2. Staff Updates –

- a. Traffic and Transportation Division Monthly Report
  - i. Ongoing projects and work
  - ii. Questions for T&T Division Monthly Report
    - 1. There is a desire to increase education and outreach for the Town Center separated bicycle lanes.
    - 2. Many motorists have raised concerns about the number of bicyclists using the Town Center bicycle lanes. Furthermore, motorists have raised concerns about expanding any new bicycle lanes.
    - 3. Bicycle lanes provide an important benefit for the city beyond bicycle access and mobility. They can encourage motorists to travel at the posted speed limit, reduce noise, and increase comfort and safety for pedestrians.

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- b. Pedestrian Master Plan Update
  - i. The Pedestrian Master Plan Discussion and Instruction occurred on October 23, 2023.
  - ii. The proposed adoption of the plan is scheduled for October 30, 2023.
  
- 3. Rockshire Development – Transportation Presentation –
  - a. Nelson Ortiz introduced the development project. The development application is a Project Plan application for repurposing an existing shopping center with a mixed residential and commercial use. The Planning Commission recommended the applicant present to the Transportation and Mobility Commission during the September 27, 2023, meeting.
  - b. Development Transportation Presentation, by Katie Wagner, Gorove Slade, and Jason Sereno, EYA
    - i. A traffic study was not required, but provided by request of the City because of nearby Wootton Highschool traffic concerns.
    - ii. The previous grocery store/shopping center generated more trips than the expected trips generated by the proposed residential/commercial use.
  
  - c. The Transportation and Mobility Commission raised the following issues and provided the following comments:
    - i. Additional bicycle parking should be considered.
    - ii. A scooter parking area should be considered.
    - iii. Electric vehicle charging and bicycle charging spaces should be considered.
    - iv. A delivery vehicle space should be provided.
    - v. A Capital Bikeshare station should be considered at this location.

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- vi. How will the parking lot agreement for the pool spaces work? Will there be sufficient parking for residents?
- vii. What are the proposed commercial uses? Will they serve the proposed and existing residential?
- viii. The application should work with the City to modify the existing signals to prevent right-hook or left turn angle crashes with pedestrians and bicyclists.
- ix. The applicant should provide better lighting throughout the community and to the pool.
- x. What improvements will be made to the property access points?
- xi. While there are vested trips associated with this property, and many of the traffic impacts are generated by the nearby school, the residential development will add trips compared to the current vacant use and it is important to evaluate the traffic after completion of the development.
- xii. Many of the school related trips from this development will be pedestrian trips since the school is very close to the development.
- xiii. What are the expected access points to each of residence? Are they accessible routes? Front and rear door or only rear door?
- xiv. The closest entrance point from the resident parking spaces to the residential community space for most of the residences is not an accessible route and may fail on ADA compliance intent.
- xv. There is an error on slide 3 or slide 5. The accessible parking spaces are shown differently.
- xvi. The Homeowners Association will likely assume control of the development after construction.
- xvii. The development hearing will likely be in January.

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- xviii. The transportation review uses a combination of LATR and ITE guidelines. This is consistent with the CTR guidelines.
- xix. Bus stops are located at the driveway access points of the site.

4. Comprehensive Transportation Review – This discussion was tabled to the November 8, 2023, subcommittee meeting.

5. Commission Administration

- a. Open Public Meetings Act Online Course-  
[https://www.igsr.umd.edu/VLC/OMA/class\\_oma\\_title.php](https://www.igsr.umd.edu/VLC/OMA/class_oma_title.php)
- b. New member training and orientation materials - no additional changes to the orientation materials. The received comments will be submitted to the City Clerk's office.

6. Upcoming Meetings

- a. November meeting – November 28, 2023. Tuesday after Thanksgiving.
- b. The TMC Chair election will be held at the November meeting.
- c. There will be no December 2024 meeting.

7. Adjournment

- a. Next regular meeting – November 28, 2023
- b. Meeting will be virtual only

Minutes prepared by Bryan Barnett-Woods and reviewed by Kathleen Kleinmann.

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